**Alumni-Student Mentoring Program (ASMP)**

**Student and Alumni Agreement Form**

Participants in the UD ASMP are expected to adhere to certain standards of behavior throughout the length of the program. These standards are intended to ensure that both the mentor and mentee are comfortable with the mentoring relationship and that the program is beneficial to both individuals.

1. Participants are required to attend the program’s Orientation Day, Networking day and Closing Ceremony.
2. Participants agree to conduct themselves in a professional and respectful manner at all times.
3. Participants agree that the basis of the mentoring relationship will remain professional at all times.
4. Mentees must be honest while presenting their issues and respect their mentors at all times.
5. Mentoring is a voluntary service. Mentors should not expect rewards or financial recompense in return for help provided to the mentees.
6. Mentors and mentees should not reveal, share, or give out their pair’s personal information without his or her consent.
7. Participants agree to remain in regular contact and meet on a monthly basis throughout the semester.
8. Participants agree to maintain the relationship throughout the academic semester (approximately 4-5 months).
9. Should any participant need to cancel a scheduled meeting, they should do so at least 24 hours in advance.
10. Participants agree to meet in a public place.
11. Should any problems arise within the mentoring relationship; participants agree to inform the Alumni executive immediately.
12. In order to participate in the program, applicants are asked to comply with these rules. Failing to do so may result in termination of the mentoring relationship.
13. Please note that while the University of Dubai will oversee the program and do its best to support the participants and ensure the success of the mentoring match, the University does not assume liability for the actions of participants engaged in the program or the ultimate success of the mentoring relationship.

I have read and understood the role and description of the mentor/mentee and the expectations from mentoring relationship.

 My signature below represents my agreement to take part of the program.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email this form to alumni@ud.ac.ae; For any questions or concerns, please contact the Alumni Relations Office
at 04- 5566822/820