



Internship Payment

Students can pay the full amount during the internship registration period OR Students can pay on a staggered basis as below:

- 1st 50% **to be paid right after the course is booked by the Registration Department within 48 hours.**
- 2nd 50% **to be paid in full no later than Friday, December 22nd, 2023**

***If you are paying in 2 payments, please bring a post – dated check with you to cover the remaining balance (2nd 50%) when you make the first payment
Please do not delay your registration because of financial issues. Kindly bring this to our attention during the registration period so that we can assist you accordingly.***

Sponsored Students

Sponsor students' fees bills are sent directly to their sponsor by UD Finance.

Non-Sponsored Student

- Student should pay the Internship fees within the Internship Registration deadlines announced by ICDC and within the 48 hours course booking validity.
- Once the student's Internship application is initially approved by ICDC and booked on CAMS, the student must approach the UD Finance Department for payment.
- Payment can be done either in full at the day of registration or in 2 instalments; half amount should be paid at the day of Registration and the other half should be done through a post-dated check 1 month before the start of training (Exact dates are reflected on the registration announcement sent to students by ICDC and shared with Finance Department).
- Student registering within the initial Registration period and paying during the **2 weeks' Add and Drop** period are subject to late fees.
- Student registering outside the 2 weeks Registration period are subject to late fees.
- Students who cancel their Internship within the 4 weeks of Internship Registration (2 weeks normal Registration deadlines and 2 weeks Add and Drop period) will be fully refunded.
- Students who withdraw from Internship outside the **4 weeks** Registration period will not be refunded without valid reasons.



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- Students who are pulled out from Internship by the ICDC due to a drop in their total Credit Hours or CGPA below the above specified academic requirements will be fully refunded.
- Students who are pulled out from Internship by the ICDC due to the lack of opportunities in their field of studies will be fully refunded.
- Payment modalities can be online, cash or check.